BYLAWS
OF THE
NEW HAMPSHIRE SOCIETY
OF
RADIOLOGIC TECHNOLOGISTS

Revised - May 2, 2026

WELCOME AND PURPOSE

Welcome to the New Hampshire Society of Radiologic Technologists.

The NHSRT was founded in 1956 by a small, dedicated group of technologists who recognized that 'x-ray' was a growing medical specialty. They recognized the individuals involved needed to be properly trained, organized and informed. With the assistance of the relatively new NH Roentgen Ray Society, the NHSRT was organized and incorporated.

New Hampshire Society of Radiologic Technologists exists to promote the profession of radiologic technologists, enhance quality patient care, participate in providing ongoing education accreditation and help to improve the welfare and socio-economic of radiologic technologists.

We are an instrument for our professionals to share ideas and interests, and to provide an opportunity for networking with colleagues. As the primary voice of Medical Imagers in the State of New Hampshire, the Society is committed to the advancement of education and professional status of credentialed Technologists.

The NHSRT is also committed to the education of the public relative to radiation protection and safety, especially in the dissemination of information regarding the education and training of Medical Imagers and Radiation Therapists. We are proud to be radiologic professionals. Through the efforts of our members, our voices are heard, and our Society will continue to grow in numbers and influence.

Thank you for your decision to join and support your professional organization.

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NEW HAMPSHIRE SOCIETY OF RADIOLOGIC TECHNOLOGISTS

BYLAWS

ARTICLE I – NAME

The name of this organization shall be the New Hampshire Society of Radiologic Technologists herein referred to as the NHSRT or the Society.

ARTICLE II

Section 1 – Definitions

A. *Medical Imagers and Radiation Therapists* shall be the term used to include Computed Tomographists, Limited X-Ray Machine Operators, Magnetic Resonance Technologists, Nuclear Medicine Technologists, Radiation Therapists, Radiologist Assistants, Radiographers and Sonographers and shall be used to describe the areas of certification and licensure.
B. *NHSRT* is the abbreviation for the New Hampshire Society of Radiologic Technologists.
C. *ASRT* is the abbreviation for the American Society of Radiologic Technologist.
D. *ARRT* is the abbreviation for the American Registry of Radiologic Technologists.
E. *Board of Directors/The Board/Board* is the term given to the governing body of the NHSRT collectively as defined in Article VI.
F. *In writing* shall include notification via electronic mail, US Postal Service or any private delivery or courier service unless otherwise defined in this document.
G. *MIRT* is the Advisory Board to the State of NH Office of Professional Licensure (OPLC) that governs licensing of Medical Imaging and Radiation Therapy professionals in NH.

Section 2 – Purpose and Name

A. The purpose of the NHSRT shall be to advance the professions of radiation therapy, imaging disciplines and specialties to maintain high standards of education, enhance the quality of patient care and to advocate for patients, the public and Medical Imaging and Radiation Therapy professionals.
B. The name of the NHSRT or any member of the Board of Directors or its staff, in their official capacities, shall not be used in connection with corporate entities for other than regular functions of the Society.

Section 3 – Governance

A. The NHSRT is a fully participating affiliate of the American Society of Radiologic Technologists (ASRT).
B. As an active affiliate, the NHSRT is bound to also comply with the governing documents of the ASRT.

ARTICLE III – MEMBERSHIP

Section 1 – Application for Membership

A. The membership of the NHSRT shall consist of active, associate, student, life and honorary members. All candidates for membership, except for life and honorary members, shall submit the prescribed application form properly completed, together with the required fees and shall furnish any additional information that may be required.
B. The NHSRT is committed to equal opportunity and nondiscrimination in all programs and activities.

Section 2 – Membership Fees

A. Application Fees
    1. The application fee for active and associate members shall be uniform and of such amount as is required by the NHSRT.
    2. Student member application fees may be waived by the Board of Directors.
    3. Membership fees for Board Members will be waived.
B. Annual Dues Payments
    1. The annual dues for members required to pay dues shall be payable each year in advance.
    2. Due dates are identified in the NHSRT Member Handbook.
C. Fee Amount
    1. The amount of the application fee and annual dues shall be determined by a majority vote of the members attending a business meeting, consistent with the provisions of Sections 1 & 2 of this Article. Current fees are identified in the NHSRT Member Handbook
    2. Notice of such a vote will be given to members in writing at least thirty (30) days in advance of changes.
D. Dues in Arrears
    1. No member who is in arrears for dues shall vote or hold office or shall be entitled to receive reports of transactions of the NHSRT.
    2. Any person who is in arrears for more than ninety (90) days shall be dropped from the rolls of membership by the Secretary and Treasurer and not be considered a current member.
    3. Any member dropped from the rolls for nonpayment of dues may be reinstated upon applying for reinstatement and payment of the dues for the year in which they are reinstated. A reinstatement fee shall not exceed an amount equivalent to the annual dues.

Section 3 – Resignation

A. Any member may resign from membership in the NHSRT by making an application to the Secretary. A member is considered to resign in good standing if all dues for the current membership year are paid.
B. Any member who resigns in good standing may be reinstated after paying the dues for the year in which they are reinstated.

Section 4 – Censure, Reprimand and Removal

A. NHSRT Members are governed by the ARRT Code of Ethics.
B. Any member, including members of the Board, may be censure, reprimanded or removed from the rolls for dereliction of duty or conduct detrimental to the NHSRT.
C. Adjudication Process
    1. Allegations of misconduct or malfeasance must be made via a statement, in writing, to a member of the Board of Directors.
    2. An investigation will be carried out by a committee consisting of the Board of Directors. An accused Board Member shall recuse themselves from the process.
    3. If allegations are deemed credible, a written list of charges shall be sent by certified or registered mail to the last recorded address of the member before any final action is taken.
    4. The written list of charges shall be accompanied by a notice of date, time, and place of the hearing by the Committee at which the charges shall be considered.
    5. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
    6. Censure, reprimand or removal shall be by majority vote of Board of Directors present at the hearing.
    7. All proceedings shall be determined to be non-public unless requested by the member charged.

Section 5 – Member Classification – Voting Members

A. Active members are those who are registered by the American Registry of Radiologic Technologists (ARRT), Nuclear Medicine Technology Certification Board (NMTCB), American Registry for Diagnostic Medical Sonography (ARDMS) or their equivalents or certified in a primary modality by certification agencies recognized by the ASRT or hold an unrestricted license in medical imaging or radiation therapy under state statute. Active members shall have all rights, privileges and obligations of membership including the right to vote, debate and hold office.
B. Life Members are those members who have rendered exceptional service to the NHSRT. Life members shall be selected by a majority vote by those attending a business meeting upon majority recommendation of the Board of Directors. They shall pay no dues and have all the rights, privileges and obligations of membership including the right to vote, debate and hold office.

Section 6 – Member Classification - Non-Voting Members

A. Associate members are those people actively engaged in technical, professional or commercial aspects of medical imaging or radiation therapy who are not Registered or certified in a primary modality by certification agencies recognized by the ASRT or hold a restricted license in medical imaging or radiation therapy under state statute. They shall have all rights, privileges, and obligation of membership except the right to vote or hold office.

B. Student members are those who are enrolled in an initial, primary, Medical Imaging or Radiation Therapy program. Eligibility for this category shall end on the conclusion of or termination of such training. They shall have all the rights, privileges, and obligations of membership except the right to vote and hold office.
C. Honorary Members are those who the NHSRT wishes to honor because of interest they have shown in the activities and aims of the NHSRT. Honorary members shall be chosen by a majority vote by those attending a business meeting upon majority recommendation of the Board of Directors. They shall have all the all rights, privileges, and obligations of membership except the right to vote and hold office.

ARTICLE IV – OFFICERS

Section 1 – Definition

A. The Officers of the NHSRT shall be: Chair of the Board, President, Vice President, Treasurer, Secretary, and Social Media-Coordinator.
B. Any additional Officers may be added on the recommendation of the Board of Directors.

Section 2 Qualification of Officers

A. All Officers shall be voting members of the NHSRT and employed or retired from the field of Medical Imaging or Radiation Therapy.
B. An Officer who meets eligibility requirements at the time of nomination shall be permitted to complete their term though employment status has changed.
C. All Officers must be members of the ASRT.

Section 3 – Term of Office

A. All Officers shall serve a term of two (2) years until their successors are elected or appointed subject to the provisions of Article III, Sections 3 and 4.
B. All Officers are eligible for re-election.
C. The Terms of Office shall begin at the Annual Meeting prior to new business. The Officer need not be present for installation.

Section 4 – Nominations and Elections

A. Nominations shall be submitted via the NHSRT website sixty (60) days prior to the Annual Meeting. The Board shall satisfy itself that all candidates have the proper credentials and are willing to serve if elected.
B. Elections shall be conducted at the Annual Meeting by voting members of the NHSRT and posted to the NHSRT website. An Officer shall be considered elected by receiving a plurality of the vote.
C. Other voting methods may be utilized at the discretion of the Board or as designated by the membership.

Section 5 – Vacancy of an Office

A. A vacancy for an Office shall be filled by majority vote agreed upon by the remaining Board Members to complete the unexpired term except as indicated in B below.

B. A vacancy in the Office of Chair of the Board shall remain vacant until the election of a new President in a manner provided in the Bylaws. The outgoing President will assume the role of Chair of the Board.

ARTICLE V – DUTIES OF OFFICERS

Section 1 – Chair of the Board

A. The Chair of the Board shall act as an advisor to the President and the remainder of the Board of Directors.
B. All rights, duties and privileges of an Officer will be afforded the Chair of the Board

Section 2 – President

A. The President shall preside at all meetings including the Annual Meeting, Board meetings and any special meeting as may be required to conduct the business of the NHSRT. They shall perform all duties consistent with their Office.
B. The President shall be an ex-officio member of all committees except the nominating committee.
C. The President shall appoint the membership of all committees unless otherwise provided for in the Bylaws.

Section 3 – Vice-President

A. The Vice-President shall acquaint themselves with the office of the President and be prepared to assume the office of the President as provided for in these Bylaws.
B. In the absence of the President, the Vice-President shall assume the roles and responsibilities of the President.
C. The Vice-President shall be the Chairperson of the meeting committee.

Section 4 – Treasurers

A. The Treasurer shall receive and record all funds of the NHSRT and pay out the same only on the order of the Board of Directors.
B. At the time of the Annual Meeting, the Treasurer shall make a full financial report which shall be incorporated into the minutes.

Section 5 – Secretary

A. The Secretary shall keep accurate records of all minutes of meetings, regular and Board. They shall also be responsible for all Society correspondence and notifications of meetings.
B. The Secretary shall be responsible for tracking current memberships, renewals and keeping the membership information and roll up to date.

Section 6 – Social Media Coordinator

A. The Social Media Coordinator shall be responsible for developing, updating and revising the NHSRT social medial presence.

Section 7 – Order of Responsibility

A. In the absence or the inability to act by the President or Vice-President the following order of responsibility is in effect:
    1. Chair of the Board
    2. Treasurer
    3. Secretary
    4. Social Media Coordinator

ARTICLE VI – BOARD OF DIRECTORS

Section 1 – Membership

A. The Board of Directors shall consist of all current Officers, two student members [one (1) each representing NHTI and RVCC], two (2) members at large and others as identified by need.
B. The Chair of the Board shall be the current President.
C. Additional members may be added to the Board, as necessary, by a majority vote of the Board. Members of the Board not identified as Officers need not be members of the NHSRT except for Students.
D. The Board of Directors shall oversee the plans for meetings and activities of the NHSRT.
E. Student members of the Board shall have full voting privileges with respect to Board votes and decisions.

Section 2 – Board Responsibilities

A. The responsibilities of the NHSRT Board of Directors shall be to:
    1. Provide for the audit of the books and accounts.
    2. To control all funds and/or properties.
    3. To change the dates or location of the Annual Meeting and to provide for the election of Officers.
    4. Employing such people may be necessary to conduct business.
    5. Fill Officer and Board vacancies.
    6. Fulfill the requirements of the ASRT affiliate compliance and charter renewal in accordance with ASRT Bylaws.

Section 3 – Meetings of the Board

A. Regular Meetings – the Board shall meet, at a minimum, quarterly. Additional meetings are at the discretion of the President.
B. Special Meetings – the President, or most of the Board, may call a special meeting provided a seven (7) day notice is provided in writing to all Board members.
C. Virtual Meetings – meetings of the Board may be held by virtual means at the discretion of the Chair.
    1. The Society may pay set-up and other administrative costs for virtual meetings.
    2. Individual Board members shall be responsible for personal costs associated with attending virtual meetings.
    3. Rules specific to virtual meetings may be adopted by the Board.

Section 4 – Quorum

A. Most of the Board of Directors shall constitute a quorum for all Board purposes.

Section 5 – Censure, Reprimand and Removal

A. Censure, Reprimand and Removal of a Board member shall follow the same criteria as Article III, Section 4 of this document.

ARTICLE VII – MEMBERSHIP MEETINGS

Section 1 – Annual Meeting

A. The NHSRT shall hold an annual meeting for the purpose of electing and installing Officers, receiving reports, and conducting other such business as may arise.
B. Education programs and presentations are encouraged at the annual meeting.

Section 2 – Special Meetings

A. Special meetings of the NHSRT may be called at such time and place as may be designated by the Board. Most of the Board shall constitute sufficient authority for this purpose.
B. Members shall be notified in writing at least fourteen (14) days in advance of such meeting.
C. A statement of business to be transacted at the meeting must be included. No business other than that specified shall be transacted

Section 3 – Meeting Site

A. The site of any meeting, including virtual meetings, shall be approved by a majority vote of the Board of Directors. Annual meetings are encouraged to be in-person meetings whenever possible.
B. Members shall be notified in writing at least thirty (30) days in advance of any meeting unless otherwise noted in these Bylaws.

ARTICLE VIII – DELEGATES TO THE ASRT HOUSE OF DELEGATES

Section 1 – Delegates

A. Delegates and alternates to the ASRT shall be chosen by a majority vote of the Board.
B. The Society shall submit the names of the delegates and alternate delegates in adherence to policies and procedures provided by the ASRT.
C. The Society has the power to remove delegates as defined in Section 6 of this Article.

Section 2 – Qualifications

A. Any delegate must meet the following qualifications:
    1. Shall be a voting member of the NHSRT for a period of two (2) years immediately preceding nomination.
    2. Shall be a voting member of the ASRT for a period of two (2) years immediately preceding nomination.
    3. Shall have served as an Officer on the Board of the NHSRT.

4. Shall practice in the medical imaging or radiation therapy profession.
5. May serve concurrently on the board of any national medical imaging or radiation therapy certification or accreditation agency.
6. Must have the time and availability for necessary travel to the ASRT House of Delegates and Governance Meeting.
7. Must meet any additional qualifications identified by the ASRT Bylaws.

Section 3 – Responsibilities

A. Attending the ASRT House of Delegates and all meetings required of delegates.
B. Respond to communications from the ASRT Office, The ASRT Board of Directors or from the ASRT House of Delegates.
C. Disseminate information to the NHSRT.

Section 4 – Term

A. The delegate shall have a term of one (1) year and/or until their successors are elected.

Section 5 – Absence

A. An absence exists when an elected/appointed delegate is unable to fulfill the duties of the position during the annual meeting of the House of Delegates. The delegate shall be considered absent for the purpose of that meeting only.
B. In the case of an absence, the alternate delegate shall be seated for that meeting only.
C. If the alternate delegate is unable to serve because of extenuating circumstances, the speaker of the House may seat a qualified delegate for the annual meeting of the House of Delegates for that meeting only.
D. The NHSRT must notify the ASRT Speaker of the House and the Alternate Delegate as soon as possible of the delegates inability to attend the conference.

Section 6 – Vacancies

A. A vacancy exists when a delegate can no longer act in the capacity through removal, death, disability, resignation or the delegate position has not been filled by the appointment process.
B. A vacancy of a delegate shall be filled by the appointed alternate delegate.
C. Any delegate or alternate delegate position not filled by the appointment process remains open.

ARTICLE IX – COMMITTEES

Section 1 – Establishment of Committees

A. The Board of Directors shall establish committees as deemed necessary to aid the Society in carrying out its business and activities.
B. Committees report to the Board and may be altered at any time by a majority vote of the Board.
C. A listing of committees will be identified in the Member Handbook.

Section 2 – Appointments

A. Members of all committees shall be appointed by the President unless directed by or in conflict with other Articles in these Bylaws.

Section 3 – Vacancies

A. Any vacancy in any committee shall be filled theough appointment by the President.

ARTICLE X – PARLIMENTARY AUTHORITY

Section 1 – Meeting Governance

A. The rules contained in the current edition of *Robert's Rules of Order, Newly Revised,* shall govern the Society in all cases to which they are applicable and in which they are consistent with these Bylaws.

Section 2 – Order of Business

A. The following shall be the order of business unless otherwise ordered by the assembly:
    1. Approval of Minutes
    2. Reports of Officers
    3. Reports of Committees
    4. Unfinished Business
    5. Elections
    6. New Business
    7. Adjournment

ARTICLE XI – AMENDMENTS

Section 1 – Approval/Voting

A. These bylaws may be amended by a two-third vote of the members of the Board voting at a regular scheduled meeting or at special meeting called by the Board as per Article VII Section 2 pursuant to the following:
B. Proposed amendments to these bylaws must be submitted, in writing, to the Secretary for approval by the Board of Directors thirty (30) days prior to the time of voting.
C. Notice of proposed amendments shall be provided to the membership, in writing, at least thirty (30) days' comment and responses must be received by the Secretary seven (7) days prior to the Board meeting during which the amendments will be voted upon.
D. Enacted amendments to the bylaws must be distributed, in writing, to the membership within sixty (60) days of enactment.

ARTICLE XII – DISSOLUTION

Section 1 – Dissolution

A. In the case of dissolution or final liquidation of the NHSRT, all assets remaining after payment of authorized expenditures and obligations shall have been made or provided for, shall be distributed to and among such:
    1. IRS 501(c)(3) corporation, foundation or other organization operated exclusively for scientific or educational purposes

2. State or National Government Educational Agencies, commissions or Departments
3. Consistent with the goals and vision of the NHSRT.
4. Approved and designated by the Board of Directors.

ARTICLE XIII – INDENMIFICATION

Section 1 – Indemnification

A. To the greatest extent of the laws of New Hampshire, every officer, member of the Board of Directors, employee or delegate of the NHSRT shall be indemnified by the NHSRT against all expenses and liabilities, including attorney's fees, in connection with any threatened, pending or completed proceeding in which the above-named individual is involved by reason of being or having been an officer, member of the Board of Directors, employee, or delegate of the NHSRT if the above-named individual acted in good faith and within the scope of the above-named individual's authority and in a manner reasonably believed to be not opposed to the best interest of the NHSRT. In no event shall indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this organization or bylaw. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such an officer, member of the Board of Directors, employee or delegate may be entitled.

Brandy Cusson, AS, R.T.(R), PBT President	Michael P Cloutier, BS, R.T.(R)(QM) Vice-President
Allyson Worthington, BS, R.T.(R)(MR)(CT) Treasurer	Jessica Horton, MS, R.T.(R) Membership Secretary
Elizabeth Paterson BS, R.T.(R)(CT)(M)(BD) Correspondence Secretary	Brett Crathern, AS, R.T.(R) Media Secretary

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Date Ratified: May 2, 2026